

No. F.1-7/2006-Estt.

INDIRA GANDHI RASHTRIYA MANAV SANGRAHALAYA

(An autonomous organisation of Ministry of Culture, Govt. of India)

Post Box No. 2, Shamlia Hills, Bhopal-462013 (M.P.)



**FILLING UP OF ONE POST OF JOINT DIRECTOR
(ADMINISTRATION & SECURITY) ON DEPUTATION BASIS**

Applications are invited for one post of Joint Director (Administration & Security) in the Indira Gandhi Rashtriya Manav Sangrahalaya, Bhopal, in the scale of Rs. 15600-39100 with Grade Pay Rs. 7600 to be filled by transfer on deputation from officers working in Organized Administrative/Accounts Services of Govt. of India and fulfilling the following eligibility conditions, educational qualifications and experience. Interested candidates may apply in the prescribed Proforma, given below through proper channel.

A. Eligibility conditions

(i) Holding analogous post, OR (ii) with five years regular service in the pay scale of Rs. 15600-39100 with Grade Pay Rs. 6600; OR (iii) with ten years regular service in the pay scale of Rs. 15600-39100 with Grade Pay Rs. 5400; with proven capabilities in Administration, Accounts and Security Management. Preference will be given to officers who have experience of working in cultural organizations.

B. Educational Qualifications

Master's Degree/Post Graduate in any discipline.

Applications of the willing officers who fulfill the prescribed qualifications and conditions of eligibility and whose service can be spared immediately may be forwarded to The Director, Indira Gandhi Rashtriya Manav Sangrahalaya (IGRMS), Post Box No. 2, Shamlia Hills, Bhopal-462013 (M.P.) so as to reach latest by 16th July, 2010. The application(s) must be completed in all respects and should be accompanied by the ACRs/APARs for last five years of the officer(s) concerned.

Madhyam/50130/2010

DIRECTOR, IGRMS

PROFORMA

1. Name of the post applied for, 2. Name of the Candidate, 3. Date of Birth, 4. Present residential address, 5. Whether belongs to SC/ST, 6. Educational Qualifications, 7. Experience, 8. Details of service

S. No.	Name of Post and employer	Period From : To	Scale of Pay	Nature of appointment i.e. whether ad-hoc or Regular	Nature of duties performed in brief
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9. Other particulars, in any

Date :

Place :

Signature of Applicant

Telephone :

Certificate to be given by the concerned department

(1) Certified that the particulars of the officers has been verified and found to be correct.
(2) Certified that no vigilance case is either pending/or contemplated against the officer. Integrity of the officer is also certified and no penalty has been imposed during the last five years. (3) Up-to-date copies of Annual Confidential Report/Annual Performance Appraisal Report or attested photocopies of ACRs/APARs for the last five years are enclosed.

SIGNATURE OF THE HEAD OF THE ORGANIZATIONAL/DEPARTMENT WITH STAMP